

Sacred Heart College



Yarrowonga

LT 6.1

Redemption of S for School Assessed Coursework / School Assessed Task Policy

Ratified by Leadership	Oct 2019
Responsibility for currency	DP – L&T
Year for next major review	2022
Record of revisions	2019 Added vision and grad outcomes, Inclusive Education statement

RATIONALE

This Policy sets out how the College manages the Redemption of S for School Assessed Coursework / School Assessed Task.

COMMITMENT TO CHILD SAFETY

All students enrolled, and any child visiting, have the right to feel safe and to be safe. The wellbeing of children in our care will always be our first priority and we have zero tolerance to child abuse. We aim to create a child safe and child friendly environment where children feel safe and are free to enjoy life to the full without any concern for their safety.

INCLUSIVE EDUCATION

Sacred Heart College:

- Is committed to ensuring that students with disabilities are not discriminated against and are accommodated to participate in education on the same basis as their peers,
- acknowledges and responds to the diverse needs, identities and strengths of all students,
- students with disabilities and additional needs are treated with respect and are involved in making decisions about their education
- will make reasonable adjustments, where necessary, to accommodate students with disabilities or additional needs.

A positive classroom environment is fostered contributing to positive attitudes and beliefs about disability, positive learning, engagement and wellbeing outcomes for all students.

VISION

At Sacred Heart College we believe that:

1. Learning in a Catholic education environment helps individuals open their hearts and minds to God and bear witness to this in the community.
2. Our College is a dynamic hope-filled learning environment where all individuals are valued, inspired and challenged to be their best.
3. Our College is a community where all members work in partnership to contribute to the holistic development of each individual.
4. Education empowers individuals to be responsible for their lives and to contribute to society as stewards.

GRADUATE OUTCOMES

As a graduate of Sacred Heart College our graduates:

- Are called to live out the Mercy values and follow the teachings of Jesus;
- know that they are loved by God;
- are empowered as a learner to achieve their best;
- are a curious and creative learner who seeks growth through challenge;
- have the courage to act with integrity;
- contribute positively to the community;
- are responsible, respectful and inclusive;
- are attentive to their spiritual, physical, academic and emotional growth.

IMPLEMENTATION

If a piece of required work is completed unsatisfactorily the student will have one opportunity to redeem the work. The work submitted must demonstrate a satisfactory understanding of the selected outcomes.

Teachers are required to mark SACs within two weeks of students completing the SAC and students need to be provided with specific feedback on SIMON and in person.

Students who do not receive an S are to have an individual / small group feedback / tutorial session with the teacher. There should be at least seven days between the SAC return and feedback and the scheduling of the new SAC.

Parents, the YLL and the LA must be informed in writing of the N result and the limited opportunity for a SAC re-sit. This must be documented on SIMON.

The YLL is to keep a spreadsheet of all SAC Re-sit data on students, and teachers need to be keeping the YLL informed.

Students have only **one** opportunity to re-sit/redeem the SAC/Outcome. If they do not achieve an S on the re-sit an N letter will be sent home. Therefore, the student will achieve an N for the Unit and this may jeopardise their attainment of the VCE/VET/VCAL. Students have the right to appeal the N letter with good reason. On the appeal panel is the YLL, Deputy Principal L&T and the relevant VET/VCAL Leader or Learning Area Leader. A third attempt at redeeming an N will only be granted on special grounds. If a second re-sit is permitted then the panel, in consultation with the teacher, will write the procedures for the re-sit and provide them in writing to the student/parents.

Students who have reached a total of three unsatisfactory results for Outcomes/SACs on the first attempt over the course of the Year across all subjects will have an academic progression concern meeting with the YLL, Learning Advisor and relevant Subject Teachers.

Once a student reaches 4 re-sits over the course of the year they will be required to have an academic progression meeting with their parents/guardians, the Deputy Principal and the Principal to review their pathway.

SAC re-sits will take place on a Tuesday afternoon from 3:15 pm to 4:30 pm as per the meeting calendar in room SE7. Teachers are expected to provide a written SAC that will occupy the duration of the time and that is rigorous. All SAC re-sit material must be provided to Sandie Brown in the senior office by recess of the day of the SAC re-sit to be stored securely for the rostered teacher to collect.

REVIEW

This guideline is to be reviewed at least every three years.

Initially Ratified: 2018

Next Review to be Completed by: 2022